



**Gentileschi Aegis
Gallery Association**

Contract Agreement and Work Release Form

Send to: sylviabenitez@mac.com

Artist Contact Information

Name: _____

Address: _____

Cell Phone: _____

Alternate Phone: _____

E-mail: _____

Web Address: _____

Preferred Medium: _____

Membership Status: Member? Yes No

Dues Current? Yes No Date Paid: _____

Non-member / Invited Artist? Yes No

Publicity Image Release: My work may be used on the GAGA blog, website, and for promotional purposes. Yes No

**Gentileschi Aegis
Gallery Association**

Exhibition

Venue: _____

Number of Artworks Exhibited: _____

Exhibition Title: _____

Drop-off Date: _____

Reception Date: _____

De-install and Art Pick-up Date: _____

Important: Artwork must be picked up at de-install location on the de-install date above. You, the artist, must make arrangements for your work if you cannot pick it up yourself. Artwork not picked up will be charged a \$25 per week storage fee and will be considered forfeited after one month from the de-install date.

I, the undersigned artist, understand and accept this condition.

Artist's Signature: _____

Artist's Printed Name: _____

Date Signed: _____

Art Packaging: (Circle one)

I will pick up at Exhibition drop-off site.

Packaging may be discarded.

Gentileschi Aegis Gallery Association

Included Artwork List

GAGA reserves the right to reject any work that does not or cannot meet specific hanging conditions, work that contains inappropriate sexual, political, or religious content, or work that is deemed unsuitable for exhibition.

Artist's Name: _____

Artwork Title: _____

Medium: _____

Date Created: _____

Size: _____

\$ _____

Condition: _____

Special Install Needs: _____

Artwork Title: _____

Medium: _____

Date Created: _____

Size: _____

\$ _____

Condition: _____

Special Install Needs: _____

Artwork Title: _____

Medium: _____

Date Created: _____

Size: _____

\$ _____

Condition: _____

Special Install Needs: _____

Please copy this page if more space is required.

Gentileschi Aegis Gallery Association

Exhibiting Artist Contract Agreement

Item 1: I, _____ (*artist's name*), understand that Gentileschi Aegis Gallery Association (GAGA) and venue _____ assume no responsibility for damage or theft, risk to my work or person or agent involved with shipping, delivery, installment, reception, de-installment, and exhibition of my artwork. I understand that all due and reasonable care will be taken while my work is on display.

_____ *Artist's initials.*

Item 2: I, _____ (*artist's name*), shall indemnify and hold harmless GAGA and its directors, officers, board members, employees, agents, stockholders, affiliates, subcontractors, and customers from and against all allegations, claims, actions, suits, demands, damages, liabilities, obligations, losses, settlements, judgments, costs, and expenses (including without limitation attorneys' fees and costs) which arise out of, relate to, or result from my participation in the exhibition known as _____ and exhibited at venue _____.

_____ *Artist's initials.*

Item 3: I, _____ (*artist's name*), shall indemnify and hold harmless the venue _____ and its directors, officers, employees, agents, stockholders, affiliates, subcontractors, and customers from and against all allegations, claims, actions, suits, demands, damages, liabilities, obligations, losses, settlements, judgments, costs, and expenses (including without limitation attorneys' fees and costs) which arise out of, relate to, or result from my participation in the exhibition known as _____ and exhibited at venue _____.

_____ *Artist's initials.*

Item 4: I understand that venue _____ and GAGA are presenting my work for educational and cultural purposes. GAGA and venue _____ are precluded by GAGA's 501c3 status from undertaking or making sales of my work.

_____ *Artist's initials.*

Item 5: I understand that upon conclusion of the exhibition, I must pick up or arrange for pick-up of my work. I understand that works left unaccounted for will not be stored or cared for.

_____ *Artist's initials.*

(continued on the following page)

Exhibiting Artist Contract Agreement (continued)

Item 6: I understand that not all venues are selling venues and that the Hosting organization has been encouraged to direct all inquiries to both GAGA's website contact page as well as my individual contact page.

_____ *Artist's initials.*

Item 7: I understand no personal promotional materials may be placed in the gallery.

_____ *Artist's initials.*

Item 8: I understand that the venue _____ and GAGA are not acting as my agent in the transaction of my work. The hosting agency may ask for a predetermined cut or percentage of sales price. GAGA does not take a percentage of sold work. I understand that if a sale is made due to an exhibition, I am responsible for reimbursing the agreed split to the hosting organization, and I am encouraged to contribute the remainder of the customary 50/50 split to GAGA to help assist with the costs involved in producing the exhibition. This donation is tax deductible.

_____ *Artist's initials.*

Item 9: I understand that if I am to make a sale as a result of the exhibition _____, I am responsible for collecting any applicable sales tax and sending the tax collected to the State comptroller.

_____ *Artist's initials.*

Item 10: I understand that it is my responsibility to apply for a State resale number to sell artwork.

_____ *Artist's initials.*

Artist's Signature: _____

Artist's Printed Name: _____

Date Signed: _____

**Gentileschi Aegis
Gallery Association**

For Office Use Only

Contract Agreement # _____

Title of Exhibition: _____

Venue: _____

Date: _____